

तार : 'फूडकॉर्प'  
Gram : 'FOODCORP'  
फैक्स नं. : एचएफसीआई एनडी  
०६६११२३४१३२४१  
००६११२३४१३१०३  
Fax No. : HFCI ND  
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भारतीय  
खाद्य  
निगम



FOOD  
CORPORATION  
OF INDIA

मुख्यालय  
नई दिल्ली  
Head Quarters  
New Delhi

१६-२०, बाराखम्बा लेन, नई दिल्ली-११०००१, दूरभाष-२३४१३८७१-२३४१४८७२-२३४१४८८०  
16-20, BARAKHAMBA LANE, NEW DELHI-110001, PHONE : 23413871-23414872-23414880

No.EP.11(1)/2010

Date: 15/07/2010

(Circular No.EP-22-2010-17)

**Subject:** Holidays to be observed in the Offices of the Corporation during the year 2011.

The Government of India, Ministry of Personnel Public Grievances and Pensions, Department of Personnel and Training have issued a list of holidays to be observed during the year 2011 vide O.M. F.No.12/1/2010-JCA-2 dated 21/06/2010. A copy of same is enclosed for necessary action.

2. As Government of India's instructions on observance of holidays are followed in the Corporation, it has been decided with the approval of competent authority to follow the above DOPT instructions. Accordingly, the Offices of the Corporation located in Delhi/New Delhi will observe holidays during the year, 2011 as per list at Annexure-I of DOPT letter under reference. The list of restricted holidays for the year 2011 is also given at Annexure-II of aforesaid O.M. The employees working in the Offices located in Delhi/New Delhi will also be allowed to avail two holidays of their choice from the list of Restricted Holidays, apart from the Gazetted Holidays.

3. The Offices of the Corporation located outside Delhi/New Delhi will observe the following holidays compulsorily, in addition to three holidays as per para 4 below:-

1. REPUBLIC DAY
2. INDEPENDENCE DAY
3. MAHATMA GANDHI'S BIRTHDAY
4. BUDHA PURNIMA
5. CHRISTMAS DAY
6. DUSSEHRA (VIJAY DASHMI)
7. DIWALI (DEEPAVALI)
8. GOOD FRIDAY
9. GURU NANAK'S BIRTHDAY
10. IDU'L FITR
11. IDU'L ZUHA
12. MAHAVIR JAYANTI
13. MUHARRAM
14. PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)

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4. The Zonal/Regional Heads will also decide three Holidays from the following occasions, in addition to above 14 compulsory holidays :-

1. **ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANTA PANCHAMI**
12. **VISHU / VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SAKLADI / CHETI CHAND / GUDI PADA / 1<sup>ST</sup> NAVRATRA / NAURAJ / CHHATH POOJA**

5. As regards restricted holidays for the Offices located outside Delhi/New Delhi, the Zonal/Regional Heads may draw up a separate list of Restricted Holidays keeping in view the occasions of local importance but the nine occasions left over, after choosing three variable holidays in para 4 above, are to be included in the list of Restricted Holidays. The employees working in the offices located outside Delhi/New Delhi will also be allowed to avail two holidays of their choice, apart from Gazetted Holidays, from the list of Restricted Holidays as drawn by these Offices.

6. A list of holidays (both Gazetted and Restricted holidays) decided by Zonal/Regional Offices for the year, 2011 may please be published accordingly. A copy of same may also be sent to Headquarters.

7. No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.

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8. Attention is also drawn to paras 5.1, 5.2, 5.3 and 6 of DOPT O.M. under reference regarding possible change in the dates of holidays on account of Idu'l Fitr, Idu'l Zuha, Muharram, and Id-e-Milad. The Heads of Offices in the Corporation are advised to take action accordingly, if so necessitated by the circumstances.

Sd/-  
(VED PRAKASH)  
ASSTT. GENERAL MANAGER (EP)

**Encl:** As above.

**Distribution:**

As per mailing list

F.No.12/1/2010-JCA-2  
Government of India  
Ministry of Personnel, Public Grievances and Pensions  
(Department of Personnel and Training)

North Block, New Delhi  
Dated the 21<sup>st</sup> June, 2010

**Subject: Holidays to be observed in Central Government Offices during the year 2011.**

It has been decided that the holidays as specified in the **Annexure -I** to this O.M. will be observed in all the Administrative Offices of the Central Government located at Delhi/New Delhi during the year 2011. In addition, each employee will also be allowed to avail himself/herself of any two holidays to be chosen by him/her out of the list of Restricted Holidays in **Annexure - 11**.

2. Central Government Administrative Offices located outside Delhi / New Delhi shall observe the following holidays compulsorily in addition to three holidays as per para 3.1 below:

1. **REPUBLIC DAY**
2. **INDEPENDENCE DAY**
3. **MAHATMA GANDHI'S BIRTHDAY**
4. **BUDHA PURNIMA**
5. **CHRISTMAS DAY**
6. **DUSSEHRA (VIJAY DASHMI)**
7. **DIWALI (DEEPAVALI)**
8. **GOOD FRIDAY**
9. **GURU NANAK'S BIRTHDAY**
10. **IDU'L FITR**
11. **IDU'L ZUHA**
12. **MAHAVIR JAYANTI**
13. **MUHARRAM**
14. **PROPHET MOHAMMAD'S BIRTHDAY (ID-E-MILAD)**

3.1. In addition to the above 14 Compulsory holidays mentioned in para 2, three holidays shall be decided from the list indicated below by the Central Government Employees Welfare Coordination Committee in the State Capitals, if necessary, in consultation with Coordination Committees at other places in the State. The final list applicable uniformly to all Central Government offices within the concerned State shall be notified after seeking prior approval of this Ministry and no change can be carried out thereafter. It is also clarified that no change is permissible in regard to festivals and dates as indicated.

1. **AN ADDITIONAL DAY FOR DUSSEHRA**
2. **HOLI**
3. **JANAMASHTAMI (VAISHNAVI)**
4. **RAM NAVAMI**
5. **MAHA SHIVRATRI**
6. **GANESH CHATURTHI / VINAYAK CHATURTHI**
7. **MAKAR SANKARANTI**
8. **RATH YATRA**
9. **ONAM**
10. **PONGAL**
11. **SRI PANCHAMI / BASANTA PANCHAMI**
12. **VISHU/ VAISAKHI / VAISAKHADI / BHAG BIHU / MASHADI UGADI / CHAITRA SAKLADI / CHETI CHAND / GUDI PADA 1<sup>ST</sup> NAVRATRA / NAURAJ/CHHATH POOJA**

3.2 No substitute holiday should be allowed if any of the festival holidays initially declared subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festivals falling on the same day.

4. The list of Restricted Holidays appended to this O.M. is meant for Central Government Offices located in Delhi / New Delhi. The Coordination Committees at the State Capitals may draw up separate list of Restricted Holidays keeping in view the occasions of local importance but the 9 occasions left over, after choosing the 3 variable holidays in para 3.1 above, are to be included in the list of restricted holidays.

5.1 For offices in Delhi / New Delhi, any change in the date of holidays in respect of Idul Fitr, Idul Zuha, Muharram and Id-e-Milad, if necessary, depending upon sighting of the Moon, would be declared by the Ministry of Personnel, Public Grievances and Pensions after ascertaining the position from the Govt. of NCT of Delhi.

5.2 For offices outside Delhi / New Delhi, the Central Government Employees Welfare Coordination Committees at the State Capitals are authorised to change the date of holiday, if necessary, based on the decision of the concerned State Governments / Union Territories, in respect of Idu'l Fitr, Idu'l Zuha, Muharram and Id-e-Milad.

5.3 It may happen that the change of date of the above occasions has to be declared at a very short notice. In such a situation, announcement could be made through T.V. / A.I.R. / Newspapers and the Heads of Department / Offices of the Central Government may take action according to such an announcement without waiting for a formal order, about the change of date.

6. During 2011, Diwali (Deepavali) falls on Wednesday, October 26, 2011 (Kartika 04). In certain States, the practice is to celebrate the occasion a day in advance, i.e., on "Narakachaturdasi Day". In view of this, there is no objection if holiday on account of Deepavali is observed on 'Naraka Chaturdasi Day (in place of Deepavali Day) for the Central Government Offices in a State if in that State that day alone is declared as a compulsory holiday for Diwali for the offices of the State Government. However, in the year 2011, Diwali (Deepavali) and Narak Chaturdasi Day, both are falling on the same day i.e. October 26, 2011.

7. Central Government Organisations which include industrial, commercial and trading establishments would observe upto 16 holidays in a year including three national holidays viz. Republic Day, Independence Day and Mahatma Gandhi's birthday, as compulsory holidays. The remaining holidays / occasions may be determined by such establishments / organisations themselves for the year 2011, subject to para 3.2 above.

8. Union Territory Administrations shall decide the list of holidays in terms of Ministry of Home Affairs letter No.14046/27/83- GP-I dated 15.2.1984 by which they would observe a total of 16 holidays including the three National Holidays Viz. Republic Day, Independence Day & Mahatma Gandhi's birthday.

9. In respect of Indian Missions abroad, the number of holidays may be notified in accordance with the instructions contained in this Department's O.M. No.12/5/2002-JCA dated 17<sup>th</sup> December, 2002. In other words, they will have the option to select 12(Twelve) holidays of their own only after including in the list, three National Holidays and Mahavir Jayanti, Christmas Day included in the list of compulsory holidays and falling on days of weekly off.

10. In respect of Banks, the holidays are restricted to 15 days in a year in terms of the instructions issued by the Department of Economic Affairs (Banking Division).

11. Hindi version will follow.

**(DINESH KAPILA)**  
**DEPUTY SECRETARY**  
**2309 2589**

**Encl.: Lists of holidays**

To

1. All Ministries/ Departments of Government of India.
2. UPSC/CVC/C&AG/ PMO / Lok Sabha Secretariat/ Rajya Sabha Secretariat/ President's Secretariat/Vice-President's Secretariat/ Supreme Court/ High Court/ Central Administrative Tribunal/ Election Commission of India / Minorities Commission/ National Human Rights Commission.
3. All attached and subordinate offices of Ministry of Personnel, P.G. & Pensions.
4. Secretary, Staff Side, National Council (JCM), 13-C, Ferozeshah Road, New Delhi.
5. All Staff Side Members of the National Council (JCM).
6. All Staff Side Members of the Departmental Council (JCM), Ministry of Personnel, P.G. and Pensions.
7. Chairman / Secretaries, Central Government Employees Welfare Coordination Committees (As per updated list from Welfare Section).
8. Commissioner for Scheduled Castes /Commissioner for Scheduled Tribes.
9. PS to Cabinet Secretary.
10. Deputy Secretary (Coordination), Delhi Govt. Secretariat, I.G. Stadium, I.T.O., New Delhi.
11. The Manager (Store), Government of India, Forms Store, 166, Lenin Sarai, Kolkata (with 10 spare copies).
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**ANNEXURE-I****LIST OF GOVERNMENT OF INDIA HOLIDAYS DURING THE YEAR 2011 FOR  
DELHI / NEW DELHI OFFICES**

<b>Sl. No.</b>	<b>Holiday</b>	<b>Date</b>	<b>Saka Date</b>	<b>Day</b>
<b>1932 SAKA ERA</b>				
1.	Republic Day	January 26	Magha 06	Wednesday
2.	Milad-Un-Nabi or Id-E-Milad (Birthday of Prophet Mohammad)	February 16	Magha 27	Wednesday
3.	Maha Shivaratri	March 02	Phalguna 11	Wednesday
<b>1933 SAKA ERA</b>				
4.	Ram Navami	April 12	Chaitra 22	Tuesday
5.	Mahavir Jayanti	April 16	Chaitra 26	Saturday
6.	Good Friday	April 22	Vaisakha 02	Friday
7.	Buddha Purnima	May 17	Vaisakha 27	Tuesday
8.	Independence Day	August 15	Sravana 24	Monday
9.	Janamashtami (Vaisnava)	August 22	Sravana 31	Monday
10.	Idu'l Fitr	August 31	Bhadra 09	Wednesday
11.	Mahatma Gandhi's birthday	October 02	Asvina 10	Sunday
12.	Dussehra (Vijaya Dashami)	October 06	Asvina 14	Thursday
13.	Diwali (Deepavali)	October 26	Kartika 04	Wednesday
14.	Idu'l Zuha (Bakrid)	November 07	Kartika 16	Monday
15.	Guru Nanak's birthday	November 10	Kartika 19	Thursday
16.	Muharram	December 06	Agrahayana 15	Tuesday
17.	Christmas Day	December 25	Pausa 04	Sunday

**LIST OF GOVERNMENT OF INDIA RESTRICTED HOLIDAYS DURING THE  
YEAR 2011 FOR DELHI I NEW DELHI OFFICES.**

<b>Sl. No.</b>	<b>Holiday</b>	<b>Date</b>	<b>Saka Date</b>	<b>Day</b>
<b>SAKA ERA 1932</b>				
1.	New Year's Day	January 01	Pausa 11	Saturday
2.	Guru Govind Singh's birthday	January 05	Pausa 15	Wednesday
3.	Makar Sankranti	January 14	Pausa 24	Friday
4.	Pongal	January 15	Pausa 25	Saturday
5.	Basanta Panchami / Sri Panchami	February 08	Magha 19	Tuesday
6.	Guru Ravidas's birthday	February 18	Magha 29	Friday
7.	Shivaji Jayanti	February 19	Magha 30	Saturday
8.	Swami Dayananda Saraswati Jayanti	February 27	Phalguna 08	Sunday
9.	Holika Dahan (Dol Yatra)	March 19	Phalguna 28	Saturday
10.	Holi	March 20	Phalguna 28	Sunday
<b>SAKA ERA 1933</b>				
11.	Chaitra Sukladi/Gudi Padava/Ugadi/Cheti Chand	April 04	Chaitra 14	Monday
12.	Vaisakhi	April 14	Chaitra 24	Thursday
13.	Vishu	April 14	Chaitra 24	Thursday
14.	Mesadi	April 14	Chaitra 24	Thursday
15.	Vaisakhadi(Bengal) / Bahag Bihu (Assam)	April 15	Chaitra 25	Friday
16.	Easter Sunday	April 24	Vaisakha 04	Sunday
17.	Guru Rabindranath's Birthday	May 09	Vaisakha 19	Monday
18.	Hazarat Ali's Birthday	June 16	Jyaishtha 26	Thursday
19.	Rath Yatra	July 03	Asadha 12	Sunday
20.	Raksha Bandhan	August 13	Sravana 22	Saturday
21.	Parsi New Year's day	August 19	Sravana 28	Friday

22.	Jamat-UI-Vida	August	26	Bhadra	04	Friday
23.	Ganesh Chaturthi / Vinayaka Chaturthi	September	01	Bhadra	10	Thursday
24.	Onam	September	09	Bhadra	18	Friday
25.	(Maha Saptami) (Additional)	October	03	Asvina	11	Monday
26.	Dussehra (Maha Ashtami) (Additional)	October	04	Asvina	12	Tuesday
27.	Dussehra (Maha Navmi)	October	05	Asvina	13	Wednesday
28.	Maharishi Valmiki's birthday	October	11	Asvina	19	Tuesday
29.	Deepavali (South India)	October	26	Kartika	04	Wednesday
30.	Narak Chaturdasi	October	26	Kartika	04	Wednesday
31.	Govardhan Puja	October	27	Kartika	05	Thursday
32.	Bhai Duj	October	28	Kartika	06	Friday
33.	Pratihari Sashthi or Surya Sashthi (Chhat Puja)	November	01	Kartika	10	Tuesday
34.	Guru Teg Bahadur's Martyrdom Day	November	24	Agrahayana	03	Thursday
35.	Christmas Eve	December	24	Pausa	03	Saturday

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