

THE FOOD CORPORATION OF INDIA
HEAD QUARTERS : NEW DELHI

No. 6(2)/Bank Recon/CC.1

Dated : 28/4/1995

Circular No. 681/Accts

Subject .: Submission of Bank Reconciliation Statement (BRS) of ZCC A/C for Food and Sugar-Proformae thereof

A reference is invited to instructions contained in Headquarters Circular No. 560/Accounts dated 13.2.1991 on the captioned subject.

It has been observed that while submitting Bank Reconciliation statement at the end of 31st March, each year, instructions contained in above circular are not being followed by all the units offices.

It is therefore reiterated that while submitting Bank Reconciliation Statement for financial year 1994-95 the format prescribed (copy enclosed) be strictly adhered to.

Sd/-
(JUGAL KISHORE)
JOINT MANAGER (FUNDS)
FOR ADDL. FINANCIAL ADVISER(FUNDS)

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.....

Total (a+b)

.....
.....

3. a. Add: Excess debits given by bank

.....
.....

TOTAL:

.....
.....

**b. Excess debits subsequently
reversed by bank.**

.....
.....

TOTAL:

.....
.....

Total (a&b)

.....
.....

**4. Less missing debits:-
(a) Debits appearing in IOR
but not responded by Bank.**

.....
.....

TOTAL:-

.....
.....

(b) Debits appearing in IOR

subsequently responded by bank.

.....
.....
TOTAL:-
.....
.....

5. Less excess credits given by Bank
(a) Excess Credits

.....
.....
TOTAL:-
.....
.....

(b) Excess credits subsequently
reversed by bank.

.....
.....
TOTAL:-
.....
.....

Total (a&b)

6. Balance as per Bank.
SBI :
SBP :
SBBJ :

.....
TOTAL:-
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